

2019 STUDENT ENROLMENT TERMS AND CONDITIONS

- Membership to the AFT is compulsory for all students.
- The class calendar is subject to a minimum enrolment of eight (8) students per class.
- Each term consists of eight (8) weeks.
- Classes are subject to variation due to enrolment numbers and days may be changed at the discretion of the AFT.
- The AFT reserves the right to cancel courses if minimum enrolments are not received.
- If a class is cancelled by the AFT, students will be notified and arrangements for rescheduling the class will be made in consultation between teacher and class members.
- Enrolment is confirmed when payment is made, in full, prior to the first lesson.
- Pro-rata payment is not available.
- Except in circumstances in which the AFT Committee must make the decision to cancel a class, no refund will be provided to students who miss classes or decide to discontinue once payment has been received. Classes are organised in advance to ensure teacher availability and are based on student enrolments. Students dropping out of classes after commencement would make the class unviable and disadvantage those remaining for the entirety of the term. Furthermore, we do not have the administrative capacity, nor are we able to cover the high costs associated with refunds. As we are unsure when classes are scheduled in future terms, we cannot provide credit towards classes.
- To ensure the best quality in teaching the AFT reserves the right to redirect a student to another class level if the student's level does not match the other members of the class.

CLASS DESCRIPTIONS

The AFT follows the standards set by the Council of Europe to define its classes. The Common European Framework of Reference for Languages (created by the Council of Europe) is the most widely accepted international reference for teaching and learning European languages and for the assessment of language proficiency. Referred to as the CEFR (or CECR in French) it sets clear standards to be attained at successive stages of learning and for evaluating outcomes in an internationally comparable manner. The *Alter Ego* textbooks correspond to each of the CEFR levels. Further information about the CEFR can be found at <https://www.coe.int/en/web/language-policy/home>.

Beginner A1.1 (Day)	Description:	<ul style="list-style-type: none"> • To have brief oral exchanges • To fill a simple form / to write a postcard • To describe, to characterise, to place in time and space
	Textbook:	<i>Vite et bien 1</i> (2 nd edition)
Beginner A1.1	Description:	<ul style="list-style-type: none"> • To have brief oral exchanges • To fill a simple form / to write a postcard • To describe, to characterise, to place in time and space
	Textbook:	<i>Alter Ego Plus 1 A1</i>
Elementary A2.1	Description:	<ul style="list-style-type: none"> • To express various opinions and feelings • To claim / to write a letter of protest • To narrate past events
	Textbook:	<i>Alter Ego Plus 2 A2</i>
Intermediate B1.1	Description:	<ul style="list-style-type: none"> • To express oneself in a continuous way / to take part in a conversation • To write reports, short notices, personal letters • To establish logical links between events • To express oneself in a natural and easy way on a wide range of subjects • To argue and to know how to emphasise significant elements • To use in an efficient way a large range of conjunctions to establish links between ideas
	Textbook:	<i>Vite et bien 2</i> (2 nd edition)

Textbooks : All textbooks described above are available for purchase from the AFT.